

Psychology Advising Center

From: Powers, Ashleigh
Sent: Thursday, September 05, 2019 4:33 PM
To: Psychology Advising Center
Subject: Checking in from Psychology Advising

Hi (insert student name),

I'm sorry you missed your advising appointment today! I wanted to reach out to you and check-in to see how things are going, and make sure that you are okay.

We've learned over the years that sometimes when students miss their advising appointments, it's related to other difficulties they may be experiencing. I want you to know that I'm here to help. If you have any pressing issues that can't wait until my next available appointment, please reply to this email, or come in during drop-in hours on Friday from 9:00AM-1:00PM in Austin Peay 307. We can't clear your advising hold during drop-ins, but we can discuss any more immediate concerns (edit this line as registration becomes imminent).

Here are some other campus resources that students generally find helpful when they are having a hard time:

The Student Success Center: <https://studentsuccess.utk.edu/>

Counseling Center: <https://counselingcenter.utk.edu/>

Psychology Tutoring: <https://psychology.utk.edu/about/tutoring.php>

Even if all is well, please respond to this email to check in and then reschedule your appointment as soon as possible.

I hope to hear from you soon!

(Signed, Your friendly psychology advisor)



Ashleigh Powers

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Explore Psychology: <http://psychology.utk.edu/ugrad/about.php>
Schedule an appointment: <http://psychology.utk.edu/ugrad/pac.php>

Pronouns: she/her/hers